

SAN DIEGO POLICE DEPARTMENT
1400 'E' Street, MS 735 SAN DIEGO, CA 92101
(619) 531-2250
POLICE PERMIT RENEWAL APPLICATION

July 29, 2009

«Business»
«StreetAddress»
«CityStateZip»

PERMIT TYPE: MONEY EXCHANGE
PERMIT NO.: «PermitNumber»
EXPIRATION DATE: «RenewalDate»
BUS. ADDRESS: «SecAddress»

***THIS APPLICATION MAY BE REPRODUCED AS REQUIRED ***

BUSINESSES - A separate, complete application must be submitted for each partner, owner or corporate officer or the renewal cannot be processed.

Applicant's Full Name _____ Date of Birth _____
Last First Middle
Title _____ Sole Owner Partnership Corporation LLC
Residence Address _____ City & Zip _____
Res. phone () _____ Bus. phone () _____ Social Security No. _____
Other Names(s) Used _____
Driver License # /State _____ / Race _____ Sex _____ Weight _____ Height _____ Hair _____ Eyes _____

**RENEWALS MUST BE DONE IN PERSON AT THE
POLICE PERMITS AND LICENSING OFFICE LOCATED AT 1400 'E' STREET.**

1. **Renewal application(s) must include full information on all owners, partners, and/or corporate officers.**

PLEASE PROVIDE THE FOLLOWING WITH YOUR COMPLETED APPLICATION.

- a) **A copy of your current Business Tax Certificate from the City Treasurer's Office.**
- b) **A copy of the lease for the property where business is conducted.**
- c) **Corporation – Submit most recent "Statement of Information".**
- d) **Current copy of your Fictitious Business Name.**
- e) **Cash, check or money order payable to CITY TREASURER in the amount of \$505.00 for the yearly renewal regulatory fee.**
- f) **Photo fee of \$15.00 for each owner.**

List any criminal conviction(s) within the last year. Expunged convictions must be listed per 1203.4(a) P.C. (Do not include Traffic Violations.)

I declare under penalty of perjury that the statements made on this application are true and correct to the best of my knowledge and belief. I understand that any false statements or information are grounds for denial of this application and that I am subject to prosecution per 11.0401(b) of the San Diego Municipal Code. I am aware that all fees are non-refundable. The right of reasonable inspection shall be a condition for issuance of a police permit. If a permit is issued, representatives of the police department will have access to the business premises during business hours which, may include entry into the non-public portion of the premises. IT IS THE RESPONSIBILITY OF THE PERMIT HOLDER TO RENEW THE PERMIT **NO LATER THAN 10 DAYS AFTER THE EXPIRATION DATE**. FAILURE TO RENEW ON TIME WILL RESULT IN PENALTY FEES **(\$25 PLUS 10% OF THE REGULATORY FEE)**. IF A RENEWAL IS NOT COMPLETED WITH ALL FEES AND PENALTIES PAID **WITHIN 30 DAYS AFTER THE PERMIT EXPIRATION DATE**, THE PERMIT EXPIRES AND ACTIVITIES ALLOWED BY THE PERMIT MUST CEASE. A PERMITTEE MUST THEN BEGIN THE APPLICATION PROCESS AS A NEW APPLICANT (SDMC §33.0308).

Applicant's Signature Date APPROVED _____
DENIED _____

Reviewing Officer Date